

**MINUTES OF THE
FOREST ACRES CITY COUNCIL
May 14, 2024**

Mayor Tom Andrews, Mayor Pro-tem David Black, Council members Haskell Kibler, Ryan Newton, and Stephen Oliver were present, along with City Administrator Shaun Greenwood, Assistant City Administrator/Finance Director Andy Smith, Police Chief Don Robinson, and City Attorney Will Dillard.

Mayor Tom Andrews called the meeting to order at 6:00 p.m.

1. Invocation and Pledge of Allegiance

Mayor Tom Andrews led the invocation and Pledge of Allegiance.

Public Hearings

1. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6431 BRIARWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R14115-09-05.

City Attorney Will Dillard opened the hearing at 6:02 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:03 pm.

2. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6810 LONGBROOK ROAD, RICHLAND COUNTY TAX MAP NUMBER R16905-04-10.

City Attorney Will Dillard opened the hearing at 6:03 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:04 pm.

3. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4714 NORWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R14111-04-04.

City Attorney Will Dillard opened the hearing at 6:04 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:04 pm.

4. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4507 MOSSHILL ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-11-07.

City Attorney Will Dillard opened the hearing at 6:04 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:05 pm.

5. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6540 HALEY DRIVE, RICHLAND COUNTY TAX MAP NUMBER R14112-08-05.

City Attorney Will Dillard opened the hearing at 6:05 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:05 pm.

6. AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4608 BRENTHAVEN ROAD, RICHLAND COUNTY TAX MAP NUMBER R14116-01-09.

City Attorney Will Dillard opened the hearing at 6:05 pm stating that the purpose of the public hearing is to entertain public comments on a proposed annexation into the City of Forest Acres.

With there being no questions or concerns either in favor or opposition to the annexation request from either Council or the public, Mr. Dillard closed the public hearing at 6:06 pm.

2. Approval of Minutes

a. City Council Meeting May 14, 2024

On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the minutes as amended.

b. Special City Council Meeting May 22, 2024

On a motion by Mr. Black seconded by Mr. Newton, Council unanimously approved the minutes.

3. Mayor's Issues & City Projects

a. Responses to Community Forum Items:

No items to report.

4. Public Comment Related to Items on the Agenda:

Citizens that wish to speak about an item specifically listed on the agenda must call 803-782-9475 by 5 pm the day before the meeting to be added to the list of speakers.

No items to report.

5. New Business:

a. FAPD introduction of new officers and promotions

Chief Don Robinson promoted K-9 Officer Louis Gantt to Corporal.

b. Presentation of employee of the quarter by the Forest Acres Public Safety Foundation

Council member and FAPSF Chair Stephen Oliver presented Dispatcher Matthew Parr with the Employee of the Quarter award.

c. Discussion and approval of a revised Mutual Aid Agreement with the Town of Lexington

On a motion by Mr. Newton seconded by Mr. Kibler, Council unanimously approved the agreement.

d. Discussion of speed limit on Forest Lake Place and Forest Lake Place Extension

Following discussion, on a motion by Mr. Oliver seconded by Mr. Black, Council approved Administrator Greenwood and Chief Robinson's recommendation of 15 mph on FLP and FLP Extension.

- e. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6431 BRIARWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R14115-09-05
On a motion by Mr. Kibler seconded by Mr. Black, Council unanimously approved the annexation.
- f. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6810 LONGBROOK ROAD, RICHLAND COUNTY TAX MAP NUMBER R16905-04-10
On a motion by Mr. Kibler seconded by Mr. Newton, Council unanimously approved the annexation.
- g. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4714 NORWOOD ROAD, RICHLAND COUNTY TAX MAP NUMBER R14111-04-04
On a motion by Mr. Newton seconded by Mr. Black, Council unanimously approved the annexation.
- h. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4507 MOSSHILL ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-11-07
On a motion by Mr. Oliver seconded by Mr. Black, Council unanimously approved the annexation.
- i. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 6540 HALEY DRIVE, RICHLAND COUNTY TAX MAP NUMBER R14112-08-05
On a motion by Mr. Kibler seconded by Mr. Oliver, Council unanimously approved the annexation.
- j. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4608 BRENTHAVEN ROAD, RICHLAND COUNTY TAX MAP NUMBER R14116-01-09
On a motion by Mr. Kibler seconded by Mr. Oliver, Council unanimously approved the annexation.
- k. First Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING FOR THE RAISING OF REVENUE AND ADOPTION OF THE BUDGET FOR THE CITY OF FOREST ACRES FOR THE FISCAL YEAR 2024-2025
Following discussion on a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the 2024-2025 budget.
- l. Hospitality Tax Committee Recommendation:
 - a. Town Theater “Arts in the Park” Gills Creek Memorial Park Collaboration - \$3000
On a motion by Mr. Newton seconded by Mr. Kibler, Council unanimously approved The HTax request.

6. Old Business:

- a. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING CHAPTER 10, ARTICLE V, TO PROVIDE FOR PROHIBITION OF SMOKING ON CERTAIN PUBLIC PROPERTY
On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously approved the ordinance.

b. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4516 MOSSHILL ROAD, RICHLAND COUNTY TAX MAP NUMBER R16803-10-01
On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the annexation.

c. Second Reading: AN ORDINANCE FOR THE CITY OF FOREST ACRES, STATE OF SOUTH CAROLINA, PROVIDING THAT THE CODE OF ORDINANCES, CITY OF FOREST ACRES, BE AMENDED BY ADDING A SECTION OF SAID CODE; PROVIDING FOR THE ANNEXATION OF 4616 BRENTHAVEN ROAD, RICHLAND COUNTY TAX MAP NUMBER R14112-03-03
On a motion by Mr. Black seconded by Mr. Oliver, Council unanimously approved the annexation.

7. City Administrator Report:

- a. GCMP Update
Mr. Greenwood reported that the park has been a success. We are having some repairs done on the splash pad and it will be closed Monday and Tuesday, May 20-21, 2024. All the close-out documents for the park project should be ready by Friday, May 24, 2024.
- b. FLP Extension Update
The close out documents should be ready soon as well.
- c. Richland Mall Update
The demolition continues and the developers are working on their Planned Development District.(PDD) document.
- d. Budget
We are waiting on most of our large revenues for FY 23-24.

8. Finance Director Report: Monthly Financial Report

Assistant City Administrator/Finance Director Smith reported the General Fund and Hospitality Tax statements through April. Currently we are wrapping up FY 23-24 and have 67% of our budgeted revenue and are tracking along on expenditures. We are above our anticipated HTax collections for the year. ARPA funds will cover the upcoming closing out of the park project.

9. Police Chief's Report:

Chief Robinson reported the April 2024 crime and traffic statistics to Council.

Front porch rollcalls are expected to begin again soon.

The speed blitz program will be scheduled soon as well.

10. Community Forum:

Resident Julius Weathers stated that SC DOT did not put the speed tables back down after they repaved the road recently. Mr. Greenwood said that he spoke with SC DOT and the original speed tables were installed at the expense of MUV Fitness. If they are to be replaced, they would need to be funded and the city would have to reapply for a new encroachment permit.

Resident Nancy Brantley stated that there is a hole in the road when turning from Forest Drive onto N. Trenholm coming from Fort Jackson. Mayor Andrews said that we will look at it and make a request with SC DOT.

11. Council Items:

Mayor Andrews stated that AC Flora's Men's Golf team won their 18th State Championship.

12. Executive Session:

On a motion by Mr. Black seconded by Mr. Kibler, Council unanimously agreed to go into Executive Session at 7:10 pm.

- a. Receipt of legal advice related to claims and potential claims by and against the City and other matters covered by Attorney-Client Privilege
 - i. Hydronic Heater Update
- b. Discussion of contractual matters related to:
 - ii. Potential purchase of vacant property
- c. Receipt of legal advice and discussion of contractual matter relating to:
 - iii. Negotiation of summer concert series sponsorship

NOTE: Items discussed in Executive Session may result in action by City Council upon its return to general session

On a motion by Mr. Black seconded by Mr. Oliver Council unanimously agreed to rejoin regular session.

On a motion by Mr. Black seconded by Mr. Oliver, Council authorized the City Administrator to continue to negotiate a proposed letter of intent to purchase vacant property as discussed in Executive Session.

On a motion by Mr. Oliver seconded by Mr. Black, Council unanimously authorized the City Administrator and staff to negotiate and enter a contractual arrangement for summer concert series sponsorship as discussed in Executive Session.

13. Adjourn

On a motion by Mr. Newton seconded by Mr. Black, Council adjourned at 7:57 pm.

Respectfully submitted,

Maria Queen
Administrative Coordinator
City of Forest Acres